

## A Guide to Union Dues and How to Join

### Calculating Your Bi-Weekly Dues

1. Identify your annual salary.
2. Divide your annual salary by 2,087 (the number of hours in a federal work year). This gives you **your hourly rate**.
3. Multiply your hourly rate times 80 (number of hours in a pay period). This gives you **your bi-weekly base pay**.
4. Multiply your bi-weekly base pay times the percentage from your grade that appears on the chart at right. This gives you your total bi-weekly dues amount.

**Example:** Grade = CU-7    Salary = \$40,802

\$ 40,802 (annual salary)  
÷ 2,087 (no. of hours in federal work year)  
\$ 19.55055 (hourly rate carried out five decimal places)

\$19.55055 (hourly rate)  
x 80 (hours in a pay period)  
\$ 1,564.0440 (bi-weekly base pay)

\$ 1,564.0440 (bi-weekly base pay)  
x .00748 (CU-7 percentage from chart)  
\$ 11.70 (Total dues amount)

NTEU Chapter 303 (NCUA) Dues  
(Effective 7/1/04)

CU	Bi-Weekly % Dues
1	0.01116
2	0.01058
3	0.01004
4	0.00933
5	0.00883
6	0.00805
7	0.00748
8	0.00697
9	0.00651
10	0.00619
11	0.00561
12	0.00478
13	0.00423
14	0.00392
15	0.00382
16	0.00368

### How to Submit Membership Forms (SF- 1187s)

Send all SF-1187s to Chapter 303 President Heather Hammes or give them to a chapter representative (visit [www.nteu303.org](http://www.nteu303.org) and choose Officers and Stewards to find your local representative).

You may scan and e-mail or fax the form to Heather Hammes:

Fax (703) 837-2695

E-mail to: [hhammes@ncua.gov](mailto:hhammes@ncua.gov) or [NTEU303@outlook.com](mailto:NTEU303@outlook.com)

- The last four digits of your social security is required as the Employee I.D. Number.
- NCUA will determine the dues based on your salary and grade (see dues chart above)
- Please include your e-mail address (personal if you have one) so NTEU and Chapter 303 can add you to our mailing lists.

Let us know if you do not hear from us within 10 days.

We want to make sure all membership forms are processed timely.

[www.NTEU303.org](http://www.NTEU303.org)

**NTEU**  
The National Treasury Employees Union